

New Waverly Public Library Market Day

VENDOR REGISTRATION/CONTRACT FORM

Market Day will be held on the 2nd Saturday for the following months: January through December. Time of event is 9am-3pm.

****Vendor registration/contract forms will be accepted 6pm on that Wednesday prior to the event, with payment in full. Space(s) will be granted in the order form(s) are received.****

*****This is an Outdoor Event*****

Vendor/Organization: _____

Contact Name: _____

Phone: _____, **Cell:** _____

Address: _____, **City/State/Zip Code:** _____

Email address: _____

Website(if available) _____

Type of Booth: (ex. food, produce, clothing, arts and crafts) _____

Product information: (Please provide a brief description(s) about your product(s) that will be available in booth(s). Some items may need prior approval.)

At this time we only accept cash or checks. In the event that your check is returned, a \$50 check return fee will be charged.

NO SALES, ADVERTISEMENT, OR CONSUMPTION OF ALCOHOL AND TOBACCO PRODUCTS

NON-REFUNDABLE 10x10 Booth rentals are \$35.00

We will have a **limited amount of tables** for rent at **\$10.00** each.

EXAMPLE ON FILLING OUT THIS SECTION

10x10 Regular Booth rental \$35	Qty (2) x (\$35)= \$70.00
6ft folding table \$10 each	Qty (3) x (\$10)= \$30.00
Grand Total	\$100.00
Paid In Full Cash/Check	\$100.00 Check #123456
Office use: Person accepting Form and payment	

10x10 Regular Booth rental \$35	Qty(____) x(____)= _____
6ft folding table \$10 each	Qty(____) x(____)= _____
Grand Total	\$ _____
Paid In Full Cash/Check	\$ _____ Check # _____
Office use: Person accepting Form and payment	

Vendors should arrive by 7:30 am to set-up. The event is from 9am-3pm. Tear down will commence immediately at 3pm.

Any and all equipment must be provided by vendor. (Generators, trash cans, etc.)
It is the vendors responsibility to maintain, and leave the area clean and trash free.

Should you have any questions please leave a message for Rosie Daffin at 936-344-2198, send email rosienwpl@gmail.com or text 936-222-1633.

Please review this contract, making sure all boxes have been filled in. Also, please make sure you understand all the specifics of this agreement.

X _____
(Signature of Vendor)

Date: ____ / ____ / ____

X _____
(Printed Name of Vendor)

Upcoming Dates

May 8, 2021

June 12, 2021

July 10, 2021

August 14, 2021

September 11, 2021

*****DATES AND TIMES ARE SUBJECT TO CHANGE*****